

All correspondence and enquiries to:



Smart Business Solutions

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Company or Trust in which Investment is Held

[Empty box for Company or Trust name]

Full Name(s) of Registered Holding

[Empty box for Full Name(s) of Registered Holding]

Registered Address

[Empty box for Registered Address]

Post Code

[Empty box for Securityholder Reference Number (SRN) or Unitholder Identification Number (U)]

You are required to insert this number Securityholder Reference Number (SRN) or Unitholder Identification Number (U)

Tax File Number (TFN), Australian Business Number (ABN) or Exemption Notification

Use a black pen. Print in CAPITAL letters inside the boxes

A Tax File Number (TFN), Australian Business Number (ABN) or Exemption Notification

Use this form to provide your TFN and/or to claim the appropriate exemption by quoting the Exemption Code.

A Company, Partnership, Trust, Super Fund or an Individual can provide either their TFN, or, where the securities are held for a business purpose, their ABN.

INDIVIDUALS/JOINT HOLDERS

Full Name of Individual (Securityholder 1)

[Empty box for Full Name of Individual (Securityholder 1)]

TFN or Exemption of Individual (Securityholder 1)

[Empty box for TFN or Exemption of Individual (Securityholder 1)]

Full Name of Joint Holder (Securityholder 2 or Securityholder 3)

[Empty box for Full Name of Joint Holder (Securityholder 2 or Securityholder 3)]

TFN or Exemption of Individual (Securityholder 2 or Securityholder 3)

[Empty box for TFN or Exemption of Individual (Securityholder 2 or Securityholder 3)]

OTHER ENTITIES

Please insert name of Company, Partnership, Trust, Super Fund, etc and indicate "P" for Partnership, "C" for Company, "T" for Trust and "S" for Super Fund etc.

[Empty box for Name of Company, Partnership, Trust, Super Fund, etc]

TFN or ABN of Company, Partnership, Trust, Super Fund, etc

[Empty box for TFN or ABN of Company, Partnership, Trust, Super Fund, etc]

[Empty box for Name of Company, Partnership, Trust, Super Fund, etc]

[Empty box for TFN or ABN of Company, Partnership, Trust, Super Fund, etc]

[Empty box for Name of Company, Partnership, Trust, Super Fund, etc]

[Empty box for TFN or ABN of Company, Partnership, Trust, Super Fund, etc]

[Empty box for Name of Company, Partnership, Trust, Super Fund, etc]

[Empty box for TFN or ABN of Company, Partnership, Trust, Super Fund, etc]

## How to complete this form

### A Tax File Numbers (TFN), Australian Business Numbers (ABN) or Exemptions

Please record your TFN, ABN or the appropriate exemption information. If you are exempt, but have a TFN, it is safer to provide your TFN in case your circumstances change.

For investments held jointly, details of only two holders are required. If possible, you should give details of those holders with a TFN rather than those who are exempt.

For investments held on behalf of another person, such as a child or an aged or invalid person, enter the Trust TFN. If there is no Trust TFN, enter the Trustee's TFN or exemption. Where the investment is held by an adult for a child, the adult is the Trustee.

#### EXEMPTIONS

For details about who is exempt, please contact the Australian Taxation Office. To claim your exemption, please enter the number of the pension or benefit you receive from the following list:

DESCRIPTION	EXEMPTION CODE	DESCRIPTION	EXEMPTION CODE
Aged Pension	444444441	Carer's Pension	444444442
Invalid Pension	444444441	Non Profit Organisation	555555555
Rehabilitation Allowance	444444442	Service/Veteran's Pension	444444441
Sole Parent's Pension	444444442	Special Benefit	444444442
Widow's Pension	444444442	Wife's Pension	444444442

It is not an offence to withhold your TFN or, where the securities are held for a business purpose, your ABN. However, if you do not provide your TFN or ABN, tax may be deducted from payments of interest and the unfranked portion of dividends and distributions at the highest marginal rate.

This instruction only applies to the specific holding identified by the SRN/HIN and the name appearing on the front of this form.

**FOR MORE INFORMATION ABOUT TAX FILE NUMBERS, AUSTRALIAN BUSINESS NUMBERS AND EXEMPTIONS PLEASE CONTACT THE AUSTRALIAN TAXATION OFFICE.**

#### Privacy Statement

The personal information in this form is collected by Boardroom Pty Limited ("Boardroom"), as registrar for the issuer of the securities you hold. Boardroom Pty Limited's privacy policy can be viewed on our website ([www.boardroomlimited.com.au](http://www.boardroomlimited.com.au)).

Your personal information is required for administration of the register of securityholdings. Should some or all of the requested information not be provided correct administration of your securityholding may not be possible. Your personal information may be disclosed to the issuer of the securities you hold, its or our related bodies corporate, external service companies such as print or mail service providers or otherwise as permitted by law. If, in accordance with the provisions of the Corporations Act the issuer of the securities you hold approves, you may be sent marketing material in addition to general corporate communications. You may elect not to receive marketing material by contacting Boardroom Pty Limited.

You can obtain access to your personal information and (if required) advise of any incorrect, inaccurate or out of date data information held, by contacting Boardroom Pty Limited on 1300 737 760